



You have 10 minutes...

- Panic! Okay - now check that off the list. You're already making progress!
- Make the beds.
- Grab a laundry basket - throw all of the clutter into it and put the basket into the car (you'll sort it when you get back).
- Empty all garbages into a garbage bag and take out (or take with you).
- Put up your "show towels".
- Close all toilet seats.
- Wipe down all countertops and sinks with a damp cloth.
- Turn on all lights in the house.

You have an hour...

- Do everything on the ten minute list.
- Vacuum all carpeted areas.
- Sweep all hard-surfaced floors/spot-mop sticky spots.
- Use cleaner/vinegar & water to clean all glass and mirrored surfaces.
- Give the toilets a scrub and wipe down tubs.
- Clear kitchen countertops as much as possible; all dishes in dishwasher, soaps and scrubbies under the sink.
- Give kitchen cupboards a quick wipe down.
- Laundry should be folded and put away (or chucked into a laundry basket and put into your car - deal with it later if you don't have time).
- Sweep the front walk/shake out doormat.

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